

INSERT AND UPDATE DATA INTO YOUR IMIS DATABASE.

1 Import new records in iMIS

From a delimited file or even Excel, match the fields in your spreadsheet with the fields in iMIS using an easy drop down interface. Then click a single button to quickly and easily import these new iMIS records.

3 Import templates can be saved for future use

Have the same file to import/update monthly? Just re-select the template, select the file, and click go. It's that quick and easy.

2 Update existing records in iMIS

Similarly, use iImport to update existing records in iMIS, even in the case of multi-instance demographic fields.

4 Validate data before it is imported

iImport checks the data you are importing to make sure it adheres to iMIS Standards.

File Tools Help

Customer Permanent Seasonal Business

Address 1 Campus Address

Address 2

Address 3

City Campus City

St/Prov Campus State

Zip Campus ZIP

Country

Bad Address Reason Code

Is Preferred Mail

THE TABS IN iIMPORT MATCH YOUR IMIS SETUP

Business Profile Status Notes Financial Other CF

Chapter

Join Date Date of Formal Pled

Paid Through Date

Member Status Code

Member Status Date

Created On

Import Cancel

QUICKLY UPDATE RECORDS!

What They're Sayin'

"iImport allows us to update information on our members from a spreadsheet within minutes!"

ELIZABETH WOJCIK
CHI OMEGA FRATERNITY

You Got What It Takes?

- Requires iMIS 10.6 or higher with iBO
- Latest pricing detail and additional screenshots can be found at:
www.csiinc.com/iImport