

# MEETING CLOSER

MC

**CLOSE THE EVENT, KEEP THE DATA!**

## 1 Close Events and Expos without losing any data

Creates activities for events, functions, speakers, and CEUs. Retains the existing data for reporting and use within iMIS.

## 3 De-clutters your open events/expos window

Have hundreds or thousands of events still open for fear of losing the detail? Not a problem! Simply highlight one or more events and close them all at once. You'll clean up your events window while knowing your data is secure.

## 2 Re-open Events and Expos as needed

Closed events and expos can be re-opened on the fly for cloning or reporting purposes.

## 4 Creates CEUs as you need them

For organizations that only give out CEU credits upon payment, you can close a given meeting multiple times, generating new CEU credits each time for those individuals who have since paid.

Meeting Closer

Meetings in CSI DEMO

Code	Title	Status	Begin	End	Registrants
ANNUAL	Annual Conference	A	4/3/2001	4/7/2001	0
BAMS	Boston Annual Meeting in the Spring	A	6/7/1999	6/11/1999	8
EXHB	Exhibition in Atlanta	A	6/7/1999	6/11/1999	0
FALLCONF	Fall Conference	A	10/23/2000	10/27/2000	2
NEWYR2009	New Year's Bash	A	1/1/2009	1/1/2009	1

Show Active Only

Filter

Results Filtered By: Meeting Code:  
Title:  
Date Range:

Options

Generate Meeting Activity    Generate Speaker Activity    Generate CEUs  
 Generate Function Activity    Move to Hidden Meetings    Use Meeting/Function End Date for CEUs

Hidden Meetings

Code	Title	Status	Begin	End	Registrants
NUG_SUM08	NUG Summer 2008 Conference	C	6/10/2008	6/12/2008	

VIEW ALL OPEN AND CLOSED MEETINGS AND EXPOS FROM ONE SIMPLE SCREEN.

Function Activities

Meeting	Code	Title
NUGSA10	FULLDAY1	Crystal Training Full Day
NUGSA10	TOUR	Alamo Tour

Excluded

Meeting	Code	Title
NUGSA10	MAN	Main Registration

Only include Functions with the "Create Detail Activity" option selected in iMIS.

Meeting Closer Version: 4.1.5.0

CHOOSE WHICH FUNCTIONS WILL HAVE ACTIVITIES ASSOCIATED WITH THEM.

## What They're Sayin'

"I don't worry about closing meetings anymore. Meeting Closer allows me to close the meetings without deleting the data!"

ALISSA LANG  
LIBERAL PARTY OF AUSTRALIA NSW

## You Got What It Takes?

- Requires iMIS 10.6 or higher
- Latest pricing detail and additional screenshots can be found at: [www.csiinc.com/MeetingCloser](http://www.csiinc.com/MeetingCloser)

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